

Wonderland Avenue Elementary & Gifted Magnet Center
School Site Council Minutes

Meeting Minutes of: 3/21/07 Start Time: 3:10 p.m. Location: Rm. 14
Meeting Chairperson: Zachary Earl Meeting Secretary: Valerie Flugge

Members Not in Attendance: Jane Raphael, Susan Smith, Lia Gregg
Guests: Joan Douglas (teacher), Kari Druyen (Star), Inseon Lim (parent), Wojung Cho (parent)

- I. CALL TO ORDER
- II. ROLL CALL
- III. APPROVAL OF MINUTES—Minutes of 2/21/07 meeting were approved by email vote.
- IV. FOCUS ON INSTRUCTION

Dr. Greene reported that she has not yet met with District representatives for feedback on the bylaws approved by the Council, but hopes that she will be able to meet soon. Mr. Earl asked what we as a Council are allowed to do in the interim.

Dr. Greene reported that she checked with the District attorney about website advertising. We cannot give out flyers on campus to children; however, website advertising is OK. Advertising must be child appropriate. STAR presents a different issue, and we can send home flyers for it. Other advertising can be placed on the counter at the discretion of the school. Dr. Greene says it is up to the Site Council to determine whether or not we should have advertising on the school website. Mr. Earl suggested that how and whether the advertising appears on the website should be presented to the Council for approval. Ms. Bradshaw raised a procedural issue as to who should approve the advertising, both on the website and for banners displayed at the school. Mr. Earl stated that under our proposed bylaws, it would first be presented to the facilities committee and then come to the Council. Dr. Greene thinks that such a process would be cumbersome, and asks to table the discussion until she has the chance to get more information about what advertising dollars for website advertising may have already been collected.

Dr. Greene presented the Violence Prevention Program. Every school is mandated to have a Violence Prevention Program. We have very few incidents of physical violence and expulsions. Our problem at Wonderland is verbal abuse against children. We have a teaching tolerance program, Cool Tools, Way of Council, and a parent education program where the parents are taught the skills they need to monitor their children's behavior.

There is a problem with ingress and egress at the school. Parents are interfering with the teachers' ability to get into the teacher parking lot on Lookout Avenue. Ms. Bradshaw stated that there was also a problem with children walking down Laurel Pass and walking through the parking lot in front of the school. A suggestion was made to put a pedestrian gate on the upper playground so the children do not need to walk through the parking lot to get to the front door.

Dr. Greene said that the Laurel Canyon Homeowner's Association was helpful in getting the crossing guard.

Mr. Rosner asked whether the Site Council isn't supposed to collaborate on the School Safety Plan. Dr. Greene said that we were required to have a plan and she was presenting it to us. Mr. Earl said that there is a difference in formulating a plan and just having a plan presented to us. Dr. Greene said that the principal is responsible for preparing and presenting the School Safety Plan. Dr. Greene said that she is given a template to fill out and submit. It doesn't have a lot of depth.

We have a block grant coming in the amount of \$56.75/student or about \$21,000. These funds may be used for a variety of purposes to be determined by the Site Council. There is a budget sheet that has to be done by April 2nd. (The school is on vacation on the 2nd.) Some of the funds can be carried over. Dr. Greene made a motion to purchase a teacher Xerox machine to be located in Room 14. Mr. Fields seconded the motion. Mr. Earl stated that the teachers should be polled to see what the best use of the money is. Mr. Rosner stated that without knowing the status of the budget it was difficult to make a decision. Dr. Greene asked whether the parents would object if the teachers decided that they wanted a Xerox machine. Dr. Greene asked if there was any other big one-time item that could be purchased with the funds.

Mr. Rosner and Mr. Earl expressed that a review of the budget was imperative. Ms. Wasson stated that it sets a bad precedent to look at incremental amounts of money in isolation. Ms. Bradshaw said that the paperwork doesn't require us to put in the use for the money. We should just file the paperwork and take our time deciding what to do with the money. Dr. Greene said she will call the fiscal specialist tomorrow and ask where the money would go if we just submit the paperwork. Mr. Earl moved to table Dr. Greene's motion and to set a meeting next Wednesday, March 28th at 3:00 to take up the budget issue. The motion passed. Mr. Earl said that part of what we would like to look at is how the money that was allocated from last year was spent. Dr. Greene said she would only be able to bring the information by the meeting next Wednesday.

Ms. Danna stated that since part of our purview is to monitor the Single Action Plan, we need to look at FOW's budget and look at how we have spent funds this year as compared to what was called for in the Single Action Plan.

Dr. Greene stated that the safety committee is not required to report to the Site Council. A crisis team reports to the District. There are mandates for that team. It is generally an administrative thing. Mr. Earl pointed out that safety does not mean just emergency.

The District will look at the bylaws. Dr. Greene stated that the bylaws include matters that are not normally reported to the Site Council, and that we need to have the bylaws approved by the District.

Dr. Greene stated that the School Safety Plan is comprised of two elements. The Violence Prevention Program is separate. The faculty is responsible for the earthquake drill. Dr. Greene is working with Bud Hall to see what makes sense regarding the earthquake drill, and stated that it just goes into the Internet where names are just plugged in.

Dr. Greene stated that we need to revisit the emergency/safety list prepared by Michelle Conklin.

Dr. Greene is planning on setting a Safety/Engineering/Facilities committee meeting. Bud Hall needs to be on the committee as well. The meeting was set for Thursday, April 12th at 2:34 in the conference room in the office.

Ms. Epstein reported that professional development (teachers) met last Tuesday. Planning for next year includes focusing on writing. The goal would be to take the OCR prompts and build OCR themes.

Ms. Danna reported that Wonder of Reading opening has been moved to June 12th. Dr. Greene reported that we are getting \$25,000 from District 4 and \$10,000 from Marlene Canter. The circulation desk and tables and chairs have been ordered.

Mr. Earl thanked the representatives from ELAC for coming. The attendees said that they would like to have more information regarding the crisis plan. They will make a report to ELAC.

Mr. Earl asked whether we are going to be able to have any committee meetings (other than facilities) before the District reviews the bylaws. Dr. Greene stated that she hopes the meeting happens soon. Specifically with respect to the budget, Dr. Greene says she will prepare summaries of how the money was spent.

Mr. Rosner pointed out that we did not get a waiver to have a local school leadership council combined with Site Council. Mr. Rosner said that we immediately need to establish such a committee. Dr. Greene stated that we have a faculty of 20. The local school leadership council issues involve calendaring matters and use of school equipment. Mr. Rosner stated that this is a contractual legal issue and this council is required to be established. The council is required to have parents on it as well. The council is supposed to plan and monitor local budgetary matters. Dr. Greene stated that the whole faculty here works in a collaborative manner, and that the matters involved are minor. Ms. Crockett stated that we could get in trouble as a school by not having such a council, and that we don't want to be in violation of the District and UTLA rules and requirements. Dr. Greene stated that she was a UTLA representative and she knows what that council is. Mr. Rosner stated that as a chapter chair he has been trying to establish the council and asked for guidance from Dr. Greene. Mr. Rosner stated that the principal and chapter chair are required to co-chair these councils and that we need a council for the home school and the magnet school.

The faculty meetings do not qualify as local school leadership councils. Parents are not invited, and minutes are not taken.

Mr. Rosner stated he cannot call the meetings himself.

Dr. Greene said the next union issue is the matrix. Mr. Rosner stated that the matrix is not part of the local school leadership council.

Dr. Greene said that Mr. Rosner and Ms. Bradshaw should find the language in the UTLA contract about the council.

Mr. Earl stated that we need to continue to research this issue.

The next regularly scheduled Site Council meeting is April 18th from 3:00-5:00.

Ms. Jagger asked whether we could have someone from the District come to the Council meetings to give us more information about what the Council can and cannot do and other District requirements.

Ms. Danna pointed out that it is very frustrating that we have been hamstrung as a Site Council in not being able to accomplish what we are supposed to be accomplishing.

V. ADJOURNMENT

Closing Time: 5:25 p.m.

Respectfully submitted by Valerie Flugge, Secretary